Territory-wide System Assessment
User Guide for Oral Examiner's Online Training (Secondary)

1. Go to http://www.bca.hkeaa.edu.hk/ Enter your 'Login ID and 'User Password'.
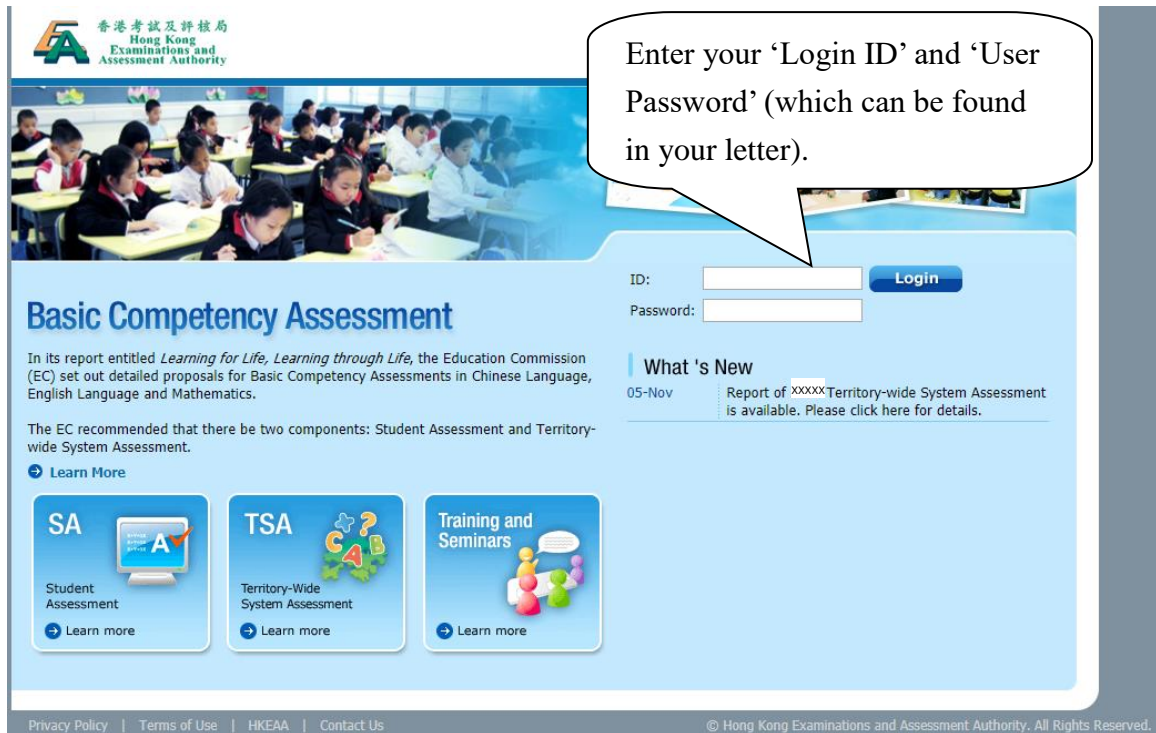
2. After a successful login, click 'OE Online Training' from 'TSA Centre'.
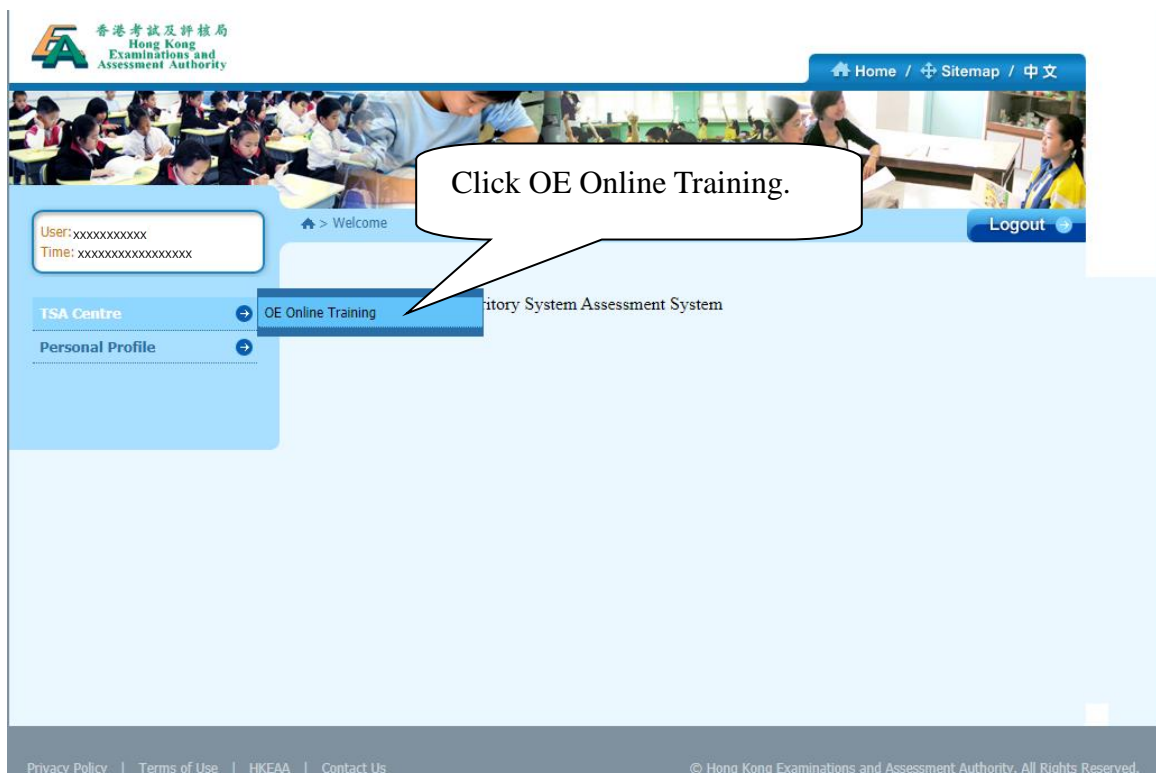
3. Read and accept the Declaration before clicking on 'Next' to proceed.

4. Read the 'Important Notes' and click on 'Start Online Training'.

5. Click on 'Proceed to Training'.

6. After referring to 'Recruitment Procedures' and 'Material for Online Training', click on 'Recruitment Test Part I – Assessment Administration' and complete Part I of the test.

7. After the completion of Part I, click on 'Confirm and Submit Part I'.

(ii) Click here to confirm and submit Part I after completion.

(i) If you have only finished part of the test and want to keep the answers that you have entered, click on 'Save'.

8. Print the page of 'Acknowledgement of Receipt (Part I)' for record keeping purposes. Continue to Part II.

(ii) Click here to complete Part II of the test.

(i) Print this page for record keeping.

9. In Part II of the test, make sure you finish rating all student exemplars.

(i) Click here to view the video clip.

(iv) Click on 'Next' to rate the rest of the student exemplars.

(iii) Click on 'Save' to keep the answer that you have entered.

(ii) Rate the student exemplar.

10. After you have rated all student exemplars, click on 'Confirm and Submit Part II'.

11. Fill out the Online Training System Questionnaire.

XXXXX年 全港性系統評估
Territory-wide System Assessment XXXXX

說話評估
Oral Assessment

網上培訓系統調查問卷 (中學)
Online Training System Questionnaire (Secondary)

說話能力主考員的意見，對優化網上培訓系統極具參考價值。請閣下於網上培訓後填妥以下問卷，多謝合作。
Your suggestions on the online training system will definitely help us enhance our service in future. Please fill out this questionnaire. Thank you for your cooperation.

請以 1 至 6 表示你對以下句子的同意程度
Please indicate how much you agree or disagree with the following statements using a scale of 1 to 6.

| | | 極不同意
Strongly disagree | ←→ | 極同意
Strongly agree |

甲、網上培訓
A.Online Training*

	1	2	3	4	5	6
1. 網上培訓的內容 / 資料恰當 The content of the training is relevant.	○	○	○	○	○	○
2. 網上培訓的文件，如工作手冊等，清楚易明 The training materials and information provided are useful.	○	○	○	○	○	○
3. 我相信我能夠把網上培訓所提及的內容/資料應用到評審工作上 I can apply what I have learnt in this training to the assessments.	○	○	○	○	○	○

乙、招募測試
B. Recruitment Test*

	1	2	3	4	5	6
4. 測試流程簡潔 The flow is simple and clear.	○	○	○	○	○	○
5. 短片播放效果理想 The quality of video clips is acceptable.	○	○	○	○	○	○
6. 給分板操作容易 Scoring boards are easy to use.	○	○	○	○	○	○

丙、網上培訓系統
C. Online Training System*

	1	2	3	4	5	6
7. 用戶手冊清楚易明 The User Guide is clear and easy to understand.	○	○	○	○	○	○
8. 版面設計清晰 The layout is clearly designed.	○	○	○	○	○	○
9. 系統指示清晰 The instructions are clear.	○	○	○	○	○	○

10. 其他意見和建議 Other comments and suggestions:

Click here to submit the questionnaire.

[Done]

12. Print the page of 'Acknowledgement of Receipt (Part II)' for record keeping purposes. Then logout.